NDQHA Open BOD Conference Call 6/6/18

In Attendance:   
Ryane Bakke  
Phyllis Larson  
Abra Sundsbak  
Rylan Sundsbak  
Bobbi Jo Krueger  
Ashley Everson  
Karen Chyle  
Len Philpot  
Sue Karn  
Jesse Armstrong  
Keely Hagen  
John Hovde  
Connie Armstrong  
Darren Buckle  
Ashley Montgomery

Call to order  
Secretary’s Report- emailed out ahead of time-  
Motion to Approve- Jesse Armstrong  
Second- Rylan Sundsbak  
Motion Carried

Treasurer’s Report- Balance 35,461.90  
Breakout- Income  
Directory- 5,870 collected  
Sponsorships- 3,349.58  
memberships- 3,075

Expenses-   
716.03- Year End Awards  
1,503.56- Other Awards  
100- Novice Show  
2,000- Wadena  
1500- HiLine  
299- Website  
1371- Insurance  
64- Business Expenses  
734- Registration Fees  
1200- Contract Services  
1400- Rent

Directory Adds that have not been paid:   
All have received invoices- names were listed but not put in minutes.   
Should there be a late fee? Due Date?   
Discussion

Motion- Bobbi Jo Krueger- NDQHA will require payment prior to placing ads in the directory. Ads must be paid for by January 15th.   
Second- John Hovde  
Motion Carried

What is being done to collect these ad late fees? – Phyllis- please send one more invoice- and add a note on the invoice that a late fee will be added.

Motion- Rylan Sundsbak- wording will be added on the invoices in regards to late fees and due dates.   
Second- Karen Chyle  
Motion Carried

Directors Reports

John Hovde- Ranch Riding patterns are being updated! New ones added.

Connie Armstrong- Newsletter went out again, there are new performance halter rules for the World Shows, L1 Championships saw an increase in participation, will put out another newsletter in July!

Amateurs- Ashley Everson

All Around awards for State Fair are done  
All Around awards for Wadena run ordered  
Upcoming Fundraisers- Exhibitor Supper @ Wadena Run

Youth- Len Philpot  
10 youth plan to head to the Youth World Show!

Website- Keely Hagen  
Paypal Button is working for unspecified items- at the bottom of the page- can pay any bill  
Website update- looks great!   
Still need photos for some of the Amateur BOD!

Committee Reports:   
Annual Meeting/Banquet- Ashley Montgomery- everything with the rooms in Bismarck is resolved- Connie helped and visited with Lori at the hotel, she negotiated with her- fees were waived. We will be back at the Ramada in Bismarck in 2020. In the future- everything needs to be ON PAPER and discussed up front.   
Fargo Holiday Inn – contract signed- rooms added to block.

Awards- Karen Chyle- Novice Show awards done- monogrammed halters.

Bylaws- Jesse Armstrong- Nothing to update

Budget/Financial Review- Bobbi Jo Krueger- nothing new-   
Question asked- do we need a 2nd treasurer?   
BJK- No, thinks we need an accountant to help with the position. She visited with 3 people she knows that are accountants, she received some good advice. She was advised to talk with the accounting firm that does out taxes to see if they would provide consulting serviced. Bobbi will contact them and share her findings with the BOD.

Futurity- Sue Karn  
45 forms sent out to previous participants  
some people picked up entry forms at the Valley City Show-   
Sponsorships? – this needs to be pushed- information will be updated on website- everyone needs to SHARE SHARE SHARE on social media and with their friends and barns!!!

Hall of Fame- Darren Buckle  
Nothing   
Connie Armstrong- sent the 2019 application form to Keely for the website- she has some ideas on people who should be nominated.

Marketing/Membership- all new members have been emailed new member packets  
Connie- we should do a mass mailing in November- membership form, banquet info- etc.   
Sounds like a good idea. Rylan/Abra will take care of it.

Shows/Special Events- Len Philpot  
Exhibitor Party- September Show? May not happen? Will keep us updated  
Still working on better trail patterns for the VC Arena.

OLD BUSINESS  
Link To Instagram- Rylan Sundsbak- can’t do it with a “facebook group” needs to be a private page

New Member Inentive- Rylan SUndsbak- Motion- The NDQHA will provide a free stall to a current member that brings in a “new” member to a show. The “new member” has to pay a membership fee and show in 1 class.   
Second- Sue Karn

Motion Carried

THIS NEEDS TO BE ADVERTISED

PayPal Button on website- DONE

CONTRACTS- sent home with BOD at annual meeting  
Ryane and Scott created them for most positions- all paid positions. Ryane will resend them to the BOD. They need to be discussed and drafts approved.

Financial Breakdown of Canadian Bank Fees- REMOVE

Futurity Help- for Sue and Doreen- Ryane will post/reach out for help on the NDQHA page- and also promote sponsorships!!!

Directory Ads- Addressed

4H Camp Washburn- Doreen Swenson- can always use help, Scott will be there for sure. June 24-28

Camp Scholarships- Sue Karn- 4 applicants for MN Boot Camp, 2 from Ramsey County are who they chose. Will get photos and info for website and facebook. Sue will send the info on the recipiants for Abra to include in minutes.

NEW BUSINESS-

Winter Show- Dawn (facility manager) has been fired. As of right now, no café, no contact person. They are asking us to write letters of support for Dawn, she would like her job back.

June Show- Move in NOON

Point Tabulator- Becky Youngs resigned- Kristy Goodall is interested- she sent a formal email to Ryane. Everyone agrees Kristy would do a good job- Ryane will let her know, Abra will help her get situated and set up, learn the program.

Fargo Novice Show- any questions/concerns?   
Karen Chyle is ring stewarding-   
Nancy Burke- Announcing  
Steve Burke- Gate  
Phyllis & Sheri – Office  
ALL OF THESE PEOPLE ARE VOLUNTEERS

Ashley M & Sue will also be there to help if needed.

Sponsorships- BOD members need to solicit for them!   
Directory Ads & Sponsorships- will put info on facebook!

Youth from Texas- no membership form- no worries- she got onto the Texas youth world team

State Fair 4H buckle sponsor- Phyllis was contacted by Breanna Kaiser- to sponsor a high point buckle for NDSF 4H Horse Show. $185- Motion – Darren Buckle- Motion to sponsor a buckle at the NDSF for 4H High Point award. Second- Karen Chyle. Motion Carried.

Meeting Adjourned.

Next Meeting 8/1 8pm.